

GOVERNMENT OF N.C.T. OF DELHI
OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTT: SOUTH WEST : B
NAJAFGARH: NEW DELHI

No.F.DE.54/DDE/SWB/Zone-21/2002/2294

Dated 22-10-02

To

The Manager/Secretary,
Sevti Devi Memorial Shishu Vidya Mandir,
Main Palam Dabri Road,
Mahavir Enclave,
New Delhi-110045

Sub: UPGRADATION OF SCHOOL FROM SECONDARY TO SENIOR
SECONDARY LEVEL FOR HUMANITIES/ARTS AND COMMERCE
STREAMS.

Sir,

In continuation to this office letter No. 559-66 dated 29.6.2002 granting conditional upgradation from Secondary to Sr. Secondary level only for one year for Humanities/Arts and Commerce Stream for 2002-2003 (without aid) with the condition to remove certain deficiencies.

As deficiencies were now removed, I am directed to convey the approval of the Director of Education, Delhi for regular upgradation of the existing school to Sr. Secondary level without aid w.e.f. 2002-2003 subject to the following terms and conditions:-

1. That the school shall abide by the provision of DSEA, 1973 and rules framed thereunder as well as the instructions issued from time to time;
2. That the school shall meet the additional liability of Senior Secondary classes;
3. That the school shall admit the students without any discrimination of caste and creed;
4. That a proper library shall be established and facilities for reading room/ a hall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students;
5. That adequate sports material shall be purchased and made available to the students;
6. That the school shall strictly abide by the provisions of Section 10(1) of DSER, 1973;
7. That the school shall not run any unauthorised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of school immediately, if any.
8. That the school shall dispense with the service of unqualified and over-aged staff, if any immediately.
9. That the service contract between the Management and the employees be revised as per DSER and Rules, 1973, shall be executed immediately;

MANAGER

SEVTI DEVI MEM. SR. SEC.

VIDYA M.

& AFFILIATED

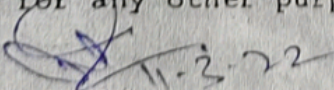
Mahavir Enclave

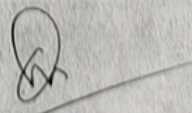
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**Upgradation from Secondary to Senior Secondary level
of Sevti Devi Memorial Shishu Vidya Mandir, Main Dabri Road**

The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSER, 1973.

11. The Managing Committee of the school shall not increase fees in future academic session without prior approval of Director of Education which is a mandatory requirement under sub-section (3) of Section 17 of Delhi School Education Act & Rules.
12. That all the facilities prescribed under rule 50 & 51 of the DSEA and Rules, 1973 shall be made available to the students.
13. Proof to the effect that qualified staff including the Principal appointed as per Act & Rules be provided for the verification of the E.O. concerned.
14. That the staff has been paid all arrears and being paid salary as per Fifth Pay Commission. Proof of the same be given to E.O. concerned.
15. That the arrangement for good drinking water shall be made available to all the students as well as the teachers and sanitary facilities shall also be provided to the students adequately.
16. That the school shall comply with the norms of the DSER, 1973 for affiliation for examination purpose.
17. Medical facilities/leave, LTC, Bonus, Teaching allowances, Provident Fund etc. be paid since recognition of school.
18. Provident fund register be maintained and cash book be completed and shown to E.O. of the Zone concerned for verification from time to time.
19. That the Management of the school shall create a reserve fund in the Form of Fixed Deposit in the joint account in the name of Dy. Director of Education (South West) and the Manager of the school : equivalent to 3 months salary of the staff or Rupees One lac + Rs.80/- per student within 3 months from the date of issue of letter.
20. That the violation of instruction/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the school.
21. That in no case the school funds will be diverted/transferred to any other fund/account of the society. The school funds will also not be utilised by the society for any other purpose other than that the school.

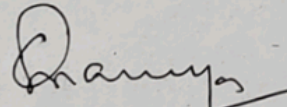

MANAGER
SEVTI DEVI MEM. SR. SEC.
VIDYA MANDIR (Recognised)
& AFFILIATED TO C.B.S.E.
Mahavir Enclave Dwarka, N. Delhi-45


Contd-3

Upgradation from Secondary to Senior Secondary level of
Sevti Devi Memorial Shishu Vidya Mandir , Main Dabhi Road,
Mahavir Enclave, New Delhi.

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22. That the report about fulfilment of the above conditions shall be sent to the E.O. concerned every 6 months;
23. Salary to the staff should be made through crossed cheques;
24. The upgradation to Senior Secondary level is allowed w.e.f. 2002-2003 for Humanities/Arts and Commerce streams only.



DY. DIRECTOR OF EDUCATION
DISTT: SOUTH WEST:B

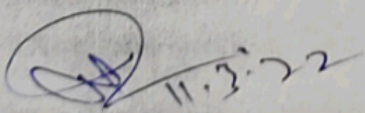
No.F.DE.54/DDE/SWB/Zone.21/2002/

Dated

Copy to the following for information and necessary action:-

1. P.A. to the Director of Education, Old Sectt;, Delhi.
2. The Addl. D.E. (School), Dte. of Education, Old Sectt; Delhi.
3. The Joint Director of Education (Planning), Dte. of Education, Old Sectt;, Delhi.
4. Dy. Director of Education (Act), Dte. of Education, Old Sectt;. Delhi.
5. Secretary, CBSE, Preet Vihar, Delhi.
6. P.A. to Regional Director of Education (South), Dte. of Education, Old Sectt., Delhi.
7. E.O. Zone-21.
8. PA to DDE, Distt. South West-B;

DY. DIRECTOR OF EDUCATION
DISTT: SOUTH WEST:B



MANAGER
SEVTI DEVI MEM. SR. SEC.
VIDYA MANDIR (Recognised)
& AFFILIATED TO C.B.S.E.
Mahavir Enclave Dwarka, N. Delhi-45